

SADDLE CREEK ASSOCIATION
ALTERATION / MODIFICATION REQUEST

Date _____ Unit No. _____

Owner Name _____

Owner Address _____

Owner Phone _____ e-mail _____

REQUESTED MODIFICATIONS

- Exterior Appearance Landscaping
 Patio / Deck
 Other _____

EXPLANATION OF MODIFICATIONS

Please note that you **MUST** submit a drawing for any modification, which requires it such as a deck, landscaping modification, etc. **The drawing must be on a copy of your site plan** and should be accurate to size and dimensions in relation to house and property lines. Please list sizes, colors and materials to be used. *Landscaping requests - please include a planting legend of type, number of and location of items/trees planted.

This work will be performed by: _____

(Addresses and telephone of outside contractor) _____

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING:

1. A licensed builder who is insured will perform actual construction. All applicable codes and regulations will be followed and all necessary permits will be obtained at my/our expense.
2. I/we have read all applicable sections of the Bylaws and I/we understand it.
3. All maintenance of this Alteration/Modification will be performed at my/our expense.
4. I/we understand that, should any legal, regulatory agency require, at any time in the future, modifications to this variance, they will be done at my/our expense.

5. Decks **cannot** be installed over a drainage swale. In the event the deck does interfere with the surface drainage, I/we understand that I/we will be required, at my/our expense, to correct the drainage to the Association's satisfaction.
6. No structure may encroach within any easements. Only sod allowed in easements.
7. Plantings close to the lot line should not alter the drainage swales and any plantings/berms along the lot line that create flooding to neighboring properties will be the responsibility of the homeowner that installed them to correct it.
8. This alteration/variance/modification is subject to all the requirements of the Bylaws, occupancy agreements and other applicable regulations at the Board of Directors' discretion.
9. I/we understand that it is my/our responsibility to advise future assigns and/or owners of the unit of this modification and of their responsibility for it.
10. All of the above information is truthful and accurate.

**NO WORK SHALL COMMENCE
UNTIL WRITTEN APPROVAL IS RECEIVED**

Date

Signature of Co-owner

Date

Signature of Co-owner

**RETURN COMPLETED FORM TO:
Saddle Creek Association
c/o Briden Management
P.O. Box 732 South Lyon, MI 48178
bridenmanagement@aol.com**

OFFICE USE ONLY. DO NOT WRITE BELOW THIS LINE

Approved by _____ Date:

Dennis Nagy Briden Management 248-921-3909

Approved as Submitted

Approved Subject to: _____